

**THE CHINESE UNIVERSITY OF HONG KONG**  
**Faculty of Education**

**Letter of Authorization for Collection of Graduate Certificate for PGDE programmes**

If you wish to authorize a representative to collect the graduate certificate on your behalf, please complete Both Sections A and B.

**Section A: Personal Particulars of the Graduate**

Name (in English): \_\_\_\_\_ Name (in Chinese): \_\_\_\_\_

Student ID No. : \_\_\_\_\_ HKID Card No.\*: \_\_\_\_\_

Programme: \_\_\_\_\_ (e.g. PGDE / PGDP/ PGDC)

Major: \_\_\_\_\_ Study Mode: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_

*\* If you do not have a HKID card, please present your passport or other ID document. The name and date of birth printed thereon must match with those in your student record for verification.*

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**Section B: Authorization**

*(The graduate must provide a copy of his/her ID document, HKID or passport, to the representative for verification when collecting the certificate.)*

I (the Graduate) hereby authorize the following person to collect my graduate certificate on my behalf:

Name (in English): \_\_\_\_\_ Name (in Chinese): \_\_\_\_\_

HKID/Passport number of authorized person : \_\_\_\_\_

Signature of the Graduate: \_\_\_\_\_ Date: \_\_\_\_\_

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**Acknowledgement of Receipt of the Graduate Certificate**

This is to acknowledge receipt of the graduate certificate.

Signature of the  
Representative: \_\_\_\_\_ Date: \_\_\_\_\_

(The personal data of the graduate or the representative on this authorization letter is used for collection of the graduate certificate and record purpose only. All information provided, when no longer required, will be destroyed.)